

# Yukon Art Society / Arts Underground

## EXHIBITION APPLICATION

### About Yukon Art Society / Arts Underground

Yukon Art Society is a non-profit organization that strives to build the arts community in Yukon by inspiring the enjoyment of art and supporting those who make art to grow and access opportunities. Through our community space, **Arts Underground**, we host two unique gallery spaces dedicated to exhibiting emerging, mid-career, and established Yukon artists.

Exhibition proposals are accepted year-round, and applications are typically juried three times per year in March, July, and November, with an active call for proposals distributed prior to each jury session.

### Who can apply?

Artists, curators, and non-profit organizations may submit exhibition proposals.

- Yukon residents (including Atlin, BC) may host solo exhibitions or participate in group exhibitions. Non-residents may participate in group exhibitions provided that at least one participant is a Yukon resident.
- **Artists/organizations must be members of the Yukon Art Society at the time of their exhibitions**, but do not need to be members in order to submit an exhibition proposal.
- For complete terms of eligibility, see the attached **YAS Terms of Entry and General Information**.

### Questions?

curator@artsunderground.ca | (867) 667-4080

# Yukon Art Society / Arts Underground

## APPLICATION CHECKLIST

Before submitting your application, please review the Application Checklist and ensure that you have provided all the necessary documents.

### Completed Exhibition Application

### Portfolio Images & Image Key

- **Please submit 8-10 images to support your application.**
  - A group show proposal must include 8-10 images per participant.
  - Images can include completed works intended for exhibition, examples of work in progress, past work that is relevant to your proposal, etc.
  - Images should be individual files in .jpeg or .png format. Please do not submit photos in a Word or PDF document.
  - Images may be submitted in person on a USB key, or via email to [curator@artsunderground.ca](mailto:curator@artsunderground.ca)
  - File size: Each file should be about 1MB to 2.5MB.
  - Image file names must be in this format: 01\_Title\_Lastname.  
Ex. 01\_RosesintheMud\_Einstein, 02\_YellowThumbs\_Einstein
- **Fill out the Image Key included in this document.** For each image you include in your portfolio, enter the title, artist(s), medium, size, year, and whether the piece is intended for your proposed exhibition.

### Description of group/organization, if applicable

- If you are applying on behalf of a collective/group/organization, please include a description of your group.

### Artist CV or artist biography for each participating artist and/or curator

# **Yukon Art Society / Arts Underground**

## **APPLICATION CHECKLIST (CONTINUED)**

### Detailed description of exhibition

Please attach an Artist Statement and Description of your proposed exhibition (max. 400 words). Your **artist statement** should convey to the reader the most important information about your work. It should address what you are making (e.g. what is your chosen medium); why you are creating it (e.g. what are the key themes); anything that's particularly unique about your process; and anything else the viewer should know about your work that may not be clear just from looking at images of it. If you're proposing a group exhibition, please explain how the participating artists and artwork will be selected. You can find links to more detailed guidelines on writing artist statements at [www.artsunderground.ca/apply](http://www.artsunderground.ca/apply)

- In this document, please describe the approximate number of pieces that will be in the show, media, approximate sizes, installation methods, and whether the work is completed, in progress or to be completed. These details can change later on, but approximations will help the jury better understand your proposal.

### I have read and understood the attached *YAS Exhibition Terms of Entry & General Information*.

***We cannot accept incomplete applications***

# Yukon Art Society / Arts Underground

## EXHIBITION APPLICATION

Type of exhibition:       Solo       Group

Contact name:

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Group name (if applicable):

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Mailing address:

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Phone: (\_\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

Social media links (e.g. Instagram, Facebook):

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Each exhibition at Arts Underground is approximately 1 month long. **Please indicate your preferred dates and we will do our best to accommodate them.**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Preferred gallery:**  Focus Gallery     Edge Gallery

Both galleries (must be proposing a group exhibition)     No preference

**What medium or media is the artwork you are planning to exhibit? (e.g. paintings, sculpture, textiles, installation, etc.):**

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**Brief description of your exhibition concept (1 -3 sentences):**

*(please attach a detailed artist statement and show description)*

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**Does your artwork require any special display conditions? If so, describe:**

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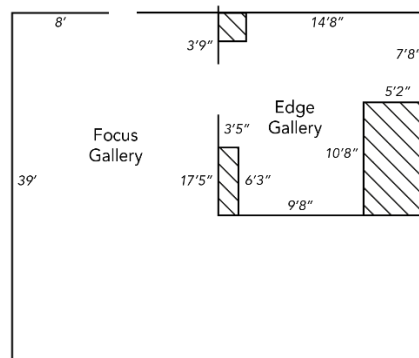
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# Yukon Art Society / Arts Underground

## EXHIBITION TERMS OF ENTRY & GENERAL INFORMATION

1. The Focus and Edge Galleries are located in Arts Underground in the lower level of the Hougén Centre, Suite 15-305 Main Street, Whitehorse, Yukon. Our hours of operation are Tuesday-Friday, 10am-5pm and Saturday, 11am-5pm. The facility is closed on statutory holidays.
2. The Focus Gallery is a long, open space approximately 569 square feet with 72 feet of usable wall space (longest wall: 39'; shortest wall: 3'9"). It is open to the Gallery Shop and the Edge Gallery. The Edge Gallery opens off the Focus Gallery and forms a room approximately 120 square feet with three built-in plinths and 62 feet of usable wall space (longest wall: 14'8"; shortest usable wall: 18"). Ceilings in both galleries are approximately 7.5 feet high.



3. Exhibition proposals are accepted on an ongoing basis. Applications are juried three times per year in March, July, and November, with an active call for proposals distributed prior to each jury session.
4. Artists, curators, and non-profit organizations may submit exhibition proposals. Artists/organizations must be members of the Yukon Art Society at the time of their exhibitions but do not need to be members in order to submit an exhibition proposal.
5. Yukon residents may host solo exhibitions or participate in group exhibitions. Non-residents are permitted to participate in group exhibitions provided that at least one participant is a Yukon resident. Non-residents may not host solo exhibitions. Residents of Atlin, B.C. are considered honorary Yukon residents.
6. Only visual art and craft (including digital media) are considered for exhibition. Artists are limited to one solo show in any two-year period.
7. Decisions on selected exhibitions, scheduling, and gallery assignments will be made by an exhibition selection jury and the YAS Curator, and will be communicated to all applicants/artists as soon as possible. The YAS Curator reserves the right of final decision on individual works shown in selected exhibitions.
8. Work submitted for exhibition must be original, i.e. not copies or work by another visual artist, whether paintings, photographs, illustrations, or photographic reproductions, and

should not have been exhibited previously.

9. Work must be appropriately presented and ready to be displayed. Framed works and works on a rigid support must include hanging hardware appropriate to the size of the work.
10. Artists must deliver and pick up the work on the required date and time or make alternative arrangements with someone else to do so. Specific dates and times can be found in the YAS Exhibition Contract.
11. Artists are responsible for having their work ready to hang/display; transporting, dropping off, and picking up their artwork; and payment for expenses as outlined in the YAS Exhibition Contract.
12. The Yukon Art Society retains a 35% commission on any works sold during the exhibition. All artwork, sold or otherwise, must remain on display for the duration of the show. Substitutions are not permitted. A minimum of 2/3 of the work on display must be offered for sale.
13. The Yukon Art Society will provide overall exhibition coordination, which includes curatorial direction and preparatory assistance. YAS staff will install the exhibition; promote the exhibition via e-mail, social media, the YAS website, and the YAS newsletter; design and print invitations and posters; and coordinate newspaper advertising.

**The following clauses (14 – 17) apply to opening receptions. As of the date of this agreement, indoor gatherings are restricted by the Government of Yukon due to COVID-19. Should restrictions be lifted before the date of the exhibition, the artist may request to hold a reception at the discretion of the YAS curator.**

14. For the opening reception, YAS will supply alcohol, non-alcoholic punch, linens, and serving ware.
15. The YAS curator will determine the date and time of the opening reception for each exhibition. Generally, these receptions are held the first Friday during the exhibition period. Artists are responsible for coordinating and providing hors d'oeuvres for this event to comply with the liquor permit.
16. Exhibiting artists/organizations must supply one to two volunteers to help with the opening reception. The artist(s) and their volunteers are expected to arrive at least 45 minutes early to begin preparations. Pre-reception volunteer duties include: setting up tables, preparing food, and preparing drinks. During the reception, volunteers are expected to keep the tables looking presentable, replenish food and drinks as needed, and bring dirty dishes to the kitchen.

After the reception, volunteers are responsible for cleaning the kitchen area, putting away remaining food and drinks, and helping to put away tables, linens, and trash.

17. The Yukon Art Society will supply one volunteer of its own to serve liquor during the reception and assist with clean-up after the event.

**In the case of group exhibitions, the signer of the exhibition contract is responsible for ensuring that all exhibition participants receive the *Terms of Entry and General Information*.**

